



Office of the Secretary of the University  
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**PROCEDURES FOR BOARD OF GOVERNORS MEETINGS**  
**(Effective September 17, 2009)**

1. Meetings are held in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. which provides for public notice of Board meetings and gives the public the opportunity to see and hear the Board conduct its business.
2. While public participation at Board meetings is not required under the Open Public Meetings Act, it is the Board's customary practice to allow such participation with respect to specific, agenda action items. Any organization, group or individual from within or without the University may be recognized to be heard only on agenda action items approved in accordance with *Section I.B. Notice and Agenda of Open Meetings* of the Bylaws of the Board of Governors of the Corporation (Amended June 12, 2008), provided that requests to be heard shall have been registered with the Secretary of the University at least twenty-four hours before the meeting at which the Board will take action on the agenda item. Presentations shall be subject to reasonable time limits. Speakers who are recognized by the Chair will normally be permitted to speak for three minutes. Time limits may be revised at the discretion of the Chair of the Board. Due to time constraints, ordinarily the number of such speakers at any one meeting will be limited to five.
3. The agenda for each meeting will be prepared by the President of the University in consultation with the Chair of the Board. This agenda will be available in the Office of the Secretary a reasonable time before the meeting and will be distributed by that office to the press, the AAUP and student leaders, and to other members of the public upon request.
4. There will be approximately 80 members of the public admitted, with priority given to members of the press. The remaining places for members of the public will be filled, prior to the start of the meeting, on a first-come, first-served basis. Individuals who have been admitted to the meeting room may not be readmitted if they exit from the meeting room during the meeting.
5. Persons who engage in disruptive activities at the meeting may be required to leave the meeting room and may be subject to arrest and/or disciplinary proceedings in accordance with University regulations.